OGEECHEE TECHNICAL COLLEGE  
One Joe Kennedy Boulevard  
Statesboro GA  

SYLLABUS  
SOCI 1101 Introduction to Sociology

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<th>Course Information</th>
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<tr>
<td>Course Date</td>
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<td>Course Meeting Times</td>
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<tr>
<td>Course Location</td>
</tr>
<tr>
<td>Course Type</td>
</tr>
<tr>
<td>Instructor:</td>
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Course Description: Explores the sociological analysis of society, its culture, and structure. Sociology is presented as a science with emphasis placed on its methodology and theoretical foundations. Topics include basic sociological concepts, socialization, social interaction and culture, social groups and institutions, deviance and social control, social stratification, social change, and marriage and family.

Credit/Contact Hours: 45 Contact/3 Credit

Prerequisite/Co-requisite: Pre-requisite: Appropriate Degree Level Writing (English) and Reading Placement Test Scores; Co-requisite: None

Competency Areas
1. Basic Sociological Concepts  
2. Socialization  
3. Culture  
4. Social Structure and Social Interaction  
5. Social Groups and Institutions  
6. Deviance and Social Control  
7. Social Stratification  
8. Social Change  
9. Marriage and Family
**Textbook & Materials**

<table>
<thead>
<tr>
<th>Textbook Title</th>
<th>Sociology: A Brief Introduction (9th ed.)</th>
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<tbody>
<tr>
<td>Author(s)</td>
<td>Richard T. Schaefer</td>
</tr>
<tr>
<td>ISBN:</td>
<td>978 0-07-352826-7</td>
</tr>
<tr>
<td>Publisher</td>
<td>McGraw- Hill</td>
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<tr>
<td>Materials</td>
<td>No additional materials required</td>
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**Assessment**

<table>
<thead>
<tr>
<th>Distribution of Grades</th>
<th>Weekly assignments</th>
<th>30%</th>
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<tbody>
<tr>
<td></td>
<td>Tests /Quizzes</td>
<td>40%</td>
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<tr>
<td></td>
<td>Final Exam</td>
<td>30%</td>
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**Grading Scale**

- A  90-100
- B  80-89
- C  70-79
- D  60-69
- F  59 and below
Final Exam

TBA

Work Ethics Information

The Technical College System of Georgia instructs and evaluates students on work ethics in all programs of study. Ten work ethics traits have been identified and defined as essential for student success: appearance, attendance, attitude, character, communication, cooperation, organizational skills, productivity, respect, and teamwork. As a student in this Ogeechee Technical College course, you will be expected to adhere to the highest standards of these 10 character traits in your behavior as well as your coursework.

Classroom Policies

Attendance

OTC has an attendance policy for all courses, which requires being present for 90% of the instructional time. Students in online courses are expected to make a minimum of three contacts weekly, each of which will count toward attendance. A contact is considered a meaningful communication between the student and instructor. Students can meet this requirement by participating in discussion boards, submitting assignments, tests, etc. Classes will begin and end at their scheduled time. Three tardies will be counted as one absence. Students who do not meet the 90% standard may be dropped from the class.

Course Withdrawal

Students who withdraw from a course and have attended 60% or less of the course will be issued a “W”. Students who withdraw from a course and have attended more than 60% of the course will be issued a “WF” if the student was failing and a “WP” if the student was passing upon withdrawing or being dropped from the course. The 60% attendance date is posted on the campus calendar online at www.ogeecheetech.edu.

Students may withdraw from a maximum of three (3) courses while enrolled at the college. Once a student has accumulated three “W” grades, he/she may elect to receive a “withdrawal failing” for the course and remain in the course. Please note “WF” is calculated as an “F” for GPA purposes.

Some exceptions may apply in the event a student withdraws for an acceptable hardship, medical/and or military reason. Documentation will be required. Procedures to apply for an exception are available in the 2013-2014 Catalog and Student Handbook.

Additionally, there is a 1-time reinstatement limitation per course each semester. Students are allowed to drop/add courses during the first three
days of each term without requesting reinstatement. Beginning on day 4 of the semester, students are required to request a reinstatement from the instructor. The procedure for requesting reinstatement can be found in the 2013-2014 Catalog and Student Handbook.

Late Work

Late work without prior approval will not be accepted.
Absences
(See attendance policy)

Extra Credit
There is no extra credit available.

Cheating/Plagiarism
Academic honesty is expected at all times. Any student found to have engaged in academic misconduct such as cheating, plagiarism, or collusion is subject to disciplinary sanctions as outlined in the Student Code of Conduct detailed in the OTC Catalog and Student Handbook. The term "plagiarism" includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. The term "collusion" includes, but is not limited to, the unauthorized collaboration with any other person in preparing work offered for academic credit. Students are advised that faculty routinely use turnitin.com both to prevent plagiarism and to assist in verifying when/ if it has occurred.

In case of emergency while on campus, please refer to the Emergency Operations and Safety Plan and the Blood Borne Pathogen Exposure Control Plan found by the door of all classrooms and labs on the OTC campus. A copy of the OTC Safety Plan can be found online at: http://www.ogeecheetech.edu/student_services/campus_safety.html.

The Director of Campus Safety & Security contact information is as follows: Stan York, 912.681.5667, syork@ogeecheetech.edu.

Disability Statement
Students with disabilities who believe that they may need accommodations in this class based on the impact of the disability are encouraged to contact Penny Hendrix, Disability and Student Support Services Coordinator, Office 171E, Kennedy Bldg., 912.486.7211, to coordinate reasonable accommodations.

Special Populations Assistance Program
Students who may qualify for services on campus depending on the special needs they have and if they qualify as a special population should contact Kelli Waters, Student Activities & Special Populations Coordinator, Office 143D, Kennedy Bldg., 912.871.1885 for assistance.

Warranty Statement
The Technical College System of Georgia guarantees employers that graduates of State Technical Colleges shall possess skills and knowledge as prescribed by State Curriculum Standards. Should any graduate employee within two years of graduation be deemed lacking in said skills, that student shall be retrained in any State Technical
College at no charge for instructional costs to either the student or the employer.

Communication

Important communication about this course will be transmitted through the Ogeechee Tech student e-mail system. Students should check their student e-mail accounts before each class in order to receive the most up-to-the-minute information about classes and assignments.

Ogeechee Tech sends vital information about financial aid, registration, and college news through the student e-mail system. Students should check their student e-mail accounts periodically for this information.

Student e-mail may be accessed through the college website, www.ogeecheetech.edu, under the Current Students tab.

OTC Alert

Students are encouraged to sign up for OTC Alert, a system designed to notify students of any emergency on campus. Alerts are sent by text messaging and/or by e-mail. To subscribe to OTC Alert, a student can go to www.ogeecheetech.edu and click on Current Students 7 Banner Web 7 OTC Alert Information.

Library Resources

The Ogeechee Technical College Library provides students access to books, periodicals, ebooks, GALILEO, and other electronic resources. Students are encouraged to use the Library for class research projects. Help with research and projects is available within the Library. Computers are available for student use. A student ID is required in order to check out any materials from the Library or to use a computer. A self-service, black and white copier is also available. Hours of operation are Monday-Thursday from 7:30 am until 9:30 pm.

The materials on this course website are only for the use of students enrolled in this course for purposes associated with this course and may not be retained or further disseminated.